



Maritime Institute of Technology & Graduate Studies (MITAGS)
Pacific Maritime Institute (PMI)

GMDSS Computer Skills Assessment Form
(Required for all GMDSS enrollees)

An eligibility requirement to attend a USCG approved (70) hour GMDSS program is that the candidate be able to perform basic computer functions; i.e. be computer literate.

Please answer the following questions by placing an X after the appropriate answer:

1) Have you ever taken a computer-training course? Yes _____ No _____

If yes, where and when? _____

2) Are you familiar with the concept of a computer cold boot and computer warm boot (i.e. starting and restarting a computer)?

Yes _____ No _____

3) Do you know and can you execute menu driven DOS commands such as FORMAT, Naming/Renaming a file, Saving, Deleting, Opening, Closing and Printing a file?

Yes _____ No _____

4) Can you load a file or program from the hard drive and or a floppy disk?

Yes _____ No _____

5) Can you Edit and Print a file using a Word Processor program?

Yes _____ No _____

6) Do you know the basic concept of using a mouse (click, double click, click and drag) and/or keyboard keys to control the cursor (Arrow Keys, Home key, End key, Page Up, Page Down, Insert, Delete and Backspace keys or Function keys)?

Yes _____ No _____

An ability to perform basic computer functions is a necessary skill for effective performance in Lab week. GMDSS equipment is generally DOS based, with linear, hierarchical and various other drop down menus. If you answered NO to any question from #2 through #6 you must take steps to improve your level of computer training prior to attending class. In any case, if you have any question about the purpose or intent of this form you should contact PMI at the earliest possible time.

Signature _____

Printed Name:

_____ Date _____